

BRANDON VALLEY SCHOOL DISTRICT #49



2018 Facilities Review Committee

Report to the Board of Education

November 26, 2018

**Report to the
Brandon Valley Board of Education**

November 26, 2018

**By:
2018 Facilities Review Committee**

2018 Facilities Review Committee Report

Our business is the creation of learning environments that result in success.

Preface

The core operating principle stated above guided the work of the 2018 Facilities Review Committee. In addition, the Brandon Valley School District Strategic Plan was drawn upon and utilized as the group formulated decisions and recommendations for facilities within the Brandon Valley School District.

Discussion amongst the group, whether in small group or large group settings, was open and passionate with the best interests of our students being the driving force.

The 2018 Facilities Review Committee was appointed in mid-August 2018 by the superintendent through recommendations from the members of the school board. The committee consisted of the two board members serving on the Building & Grounds Board of Education Subcommittee, eleven patrons representing the community, and fourteen staff members. The group was tasked with two specific objectives:

- Recommend a building location for the next elementary building
- Develop a long-range vision for the Brandon Valley School District

The recommendations and BV Vision 2040 included in this report are the result of many hours of discussion, but the committee recognizes that there may be disagreement. The fact that there are multiple solutions to the challenges that face the district is readily accepted. The committee believes that the recommendation and BV Vision 2040 outlined here is a highly viable approach to meeting the needs and challenges facing the Brandon Valley Schools.

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Committee Members

Community

Ryan Jepperson

Amy Moss

Jenne VanWesten

Brian Callahan

Robbie Arend

Jamie Nuebel

Scott Thompson

Elisabeth Martinmaas

Matt Swenson

Jason Gusso

Broc Halseth

School Board

Cary Schroeder

Gregg Ode

District Staff

JoAnn Presler, Elementary School

Jeff Lockner, Intermediate School

Jennifer Smedsrud, Middle School

Jeremy Risty, High School

District Administration

Susan Foster, FAE Principal

Kristin Hofkamp, RBE Principal

Merle Horst, BE Principal

Tanya Palmer, VSE Principal

Nick Skibsted, BVIS Principal

Brad Thorson, BVMS Principal

Mark Schlekeway, BVHS Associate Principal

Gregg Talcott, BVHS Principal

Ty Hentschel, Operations Manager

Paul Lundberg, Business Manager

Jarod Larson, Superintendent*

*Denotes Committee Facilitator

The Committee's Charge:

Purpose of the Committee:

- Review, validate, change the current facilities plan
- Assess facility needs
- Non-binding recommendations for facility projects and needs

Specific Objectives of the Committee:

- Recommend a building location for the next elementary building
- Develop a long-range vision for the Brandon Valley School District

Work of the Committee:

The Committee met four times (see Appendix A through D for meeting Agendas, Presentations, and Minutes) to arrive at the recommendations and long-range vision included within this report. Members were engaged in the process and there was open discussion within small and large group settings throughout the work.

The Committee reviewed the work of the 2013 Facilities Review Committee Report from June 10, 2013 and validated the important parts of that Committee's work. Essential components of previous Facilities Review Committees (2007 & 2013) included:

- The district should maintain one high school on its current site until 1,800 student enrollment
- The district should maintain K-4 neighborhood elementary schools
- The district should construct an 5-6 intermediate school
- The district should construct a secure entrance at BV Middle School, enlarge the commons, and create additional restroom space
- The district should construct a secure entrance at BV High School
- The district should complete a phased stadium renewal plan to include lighting, track reconstruction, press box renovation, additional seating, and artificial turf.
- The district should address maintenance / transportation facility needs as part of the administration's 5 year planning process

It is relevant to note that all facility construction components noted above have been successfully completed by the Brandon Valley School District.

The committee reviewed current facilities (including enrollment and capacity), and residential growth and student enrollment growth within the Brandon Valley School District. Bryan Read, City Administrator for Brandon and the Sioux Falls Planning and Zoning staff provided the information for the review of residential growth. The committee also reviewed the two locations currently available for the construction of an elementary school and conducted a SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis on each site. In addition to the review and analysis, information on school finance and the proposed construction timeline were also presented.

The following provides an overview of the four 2018 Facilities Review Committee meetings. Agendas, Presentations, and Minutes may be found in the Appendices:

- Meeting #1 – Wednesday, September 26, 2018
 - Review Previous (2013) Facility Review Committee Work
 - Review Current Facilities: Enrollment & Capacity
- Meeting #2 – Current: Wednesday, October 10, 2018
 - Review City Residential Growth Plans (Brandon / Sioux Falls)
 - Review BVSD Growth
 - Review our two building site locations
 - SWOT Analysis on both locations
- Meeting #3 – Wednesday, October 24, 2018
 - School Finance Overview
 - Proposed Construction Time-line
 - Review Analysis of each location
 - 20 Year Vision... Discussion & Draft
- Meeting #4 – Wednesday, November 7, 2018
 - Review & Finalize 20 Year Vision
 - Consensus Items & Non-binding Recommendations

The committee came to an early consensus that the southwest portion of the school district was subject to the most substantial growth and Fred Assam Elementary was the elementary school building facing the greatest capacity challenge.

The quick consensus of the site for the elementary building was contrasted by substantial small and large group discussions surrounding the capacity pressure at Robert Bennis Elementary and how the construction of an elementary building on the east side of Brandon would impact Valley Springs Elementary. The recommendations and long-range vision developed by the 2018 Facilities Review Committee titled BV Vision 2040 systemically address the future of the Brandon Valley School District.

In the final meeting of the 2018 Facilities Review Committee, the group was asked Consensus Questions to formulate the group's recommendations and BV VISION 2040. Lastly, the committee held a vote on the two specific objectives tasked of the group.

- Recommend a building location for the next elementary building
 - Group Decision – Construct an Elementary at 41st & Sparta
- Develop a long-range vision for the Brandon Valley School District
 - BV VISION 2040

2018 Facilities Review Committee Recommendations:

1. Construct an elementary building on the school owned property at 41st Street & Sparta Avenue that could be ready for occupancy in the 2021-22 School Year.
2. Construct an addition at Brandon Valley High School when the current enrollment hits a 90% utilization trigger taking the capacity at Brandon Valley High School to approximately 1,800.
3. Maintain one high school as long as possible and utilize innovative solutions to alleviate capacity pressure at BVHS, such as a new off-site academic academy at school owned land in Valley Springs.
4. Construct an elementary building on the school owned property east of Brandon (TRACT 9 Burkman Addition S1/2 NW1/4 36 102 48 Brandon Township) when Robert Bennis Elementary hits an approximate 95% utilization trigger.
5. Discontinue the use of Valley Springs Elementary when an elementary building is constructed on the east side of Brandon and begin preparation to utilize the school owned property in Valley Springs for the purpose of an off-site Brandon Valley High School CTE Academy, alternative high school, and/or other innovative secondary educational programming.
6. Begin the pre-construction planning process for a second Intermediate School in the southwest quadrant of the district when the current Brandon Valley Intermediate School hits an 85% utilization trigger.
7. Begin the pre-construction planning process for a second Middle School in the southwest quadrant of the district when the current Brandon Valley Middle School hits a 90% utilization trigger.
 - a. Note: The greatest amount of dissention within the group surrounded the appropriate size for a middle school. The Committee recommends reconvening a Facility Review Committee when the BVMS utilization trigger is hit to further plan for the middle and high school facilities.
8. The Board should continue to seek appropriate sites for future school buildings, which may include, but not be limited to BVIS South, West Elementary, BVMS South, Transportation, and Maintenance facilities. Further, the expansion of existing school sites would also improve future school-land usage potential.
9. Continue the use of enrollment triggers for the purpose of proactive growth management.
10. The Board, to the extent possible, should collaborate and cooperate with our communities on facility, playground, and park space when constructing school facilities for the overall good of the district's citizens.



BV VISION 2040

Brandon Valley School District #49-2

Estimated 7,200 – 7,400 Students
Class Sections of 550 (+/- 50)

9-12: 2,200 Students

- Brandon Valley High School (Current Site)
- Valley Springs Career & Technical Education Academy (Valley Springs)
 - Potential for Additional Off-site Innovative Programming (STEM, Health Occupations, Talented & Gifted)
- Alternative High School Setting (Valley Springs)

7-8: 1,100 Students

- BVMS North (Current Site)
 - Fed by BVIS North
- BVMS South (Site Needed)
 - Fed by BVIS South

5-6: 1,100 Students

- BVIS North (Current Site)
 - Fed by Brandon Elementary, Robert Bennis Elementary, East Elementary
- BVIS South (Site Needed)
 - Fed by Fred Assam Elementary, South Elementary, West Elementary

JK-4: 2,800 Student

- Brandon Elementary
- East (Valley) Elementary (Site On-hand)
- Fred Assam Elementary
- Robert Bennis Elementary
- Valley Springs Elementary: (Closes when East Elementary Opens)
- South Elementary (41st / Sparta)
- West Elementary (Site Needed)

Conclusion:

The immediate priority of the district should include the steps necessary to construct an elementary school for occupancy in 2021-22 at the 41st Street and Sparta location. In addition, carefully monitoring the capacity and student enrollment at Robert Bennis Elementary in the coming years will be important as the district takes steps to proactively manage student growth. Further, the discontinued use of Valley Springs Elementary upon the opening of an east elementary will provide potential development of off-site high school programming, increased grade-level teacher collaboration, greater equity amongst elementary facilities, and the promotion of fiscal efficiency.

The Committee did receive a high-level informational overview of school finance and the districts past bond elections. The Committee believes that a bond issue and Capital Outlay Fund resources make these projects viable for completion in the coming years.

BV VISION 2040 provides long-range vision for the Brandon Valley School District. The 2018 Facilities Review Committee strongly encourages the continued use of a Facilities Review Committee approach when appropriate and necessary, and as outlined in the above recommendation, prior to the construction of a middle school or high school facility.

Appendix A – Meeting #1



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

2018 Facility Review Committee Brandon Valley High School Community Room Wednesday, September 26, 2018 @ 6:30 p.m.

1. Welcome
2. Facility Review Committee
 - o Purpose
 - o Process Overview
3. Review 2013 Report & Completed Items
4. "Frame the Work" with the End in Mind
 - o Building Location for an Elementary Building
 - o Long-term Planning – 20 Year Vision
5. Review Current Facilities
 - o Populations / Capacity
6. Review School Growth Trends
7. Members Speak
8. Homework
 - o Where is the most immediate need?
 - o What do we want BV to look like in 20 Years?
 - o How do we best manage growth to that point?

Upcoming Facility Review Committee Meeting(s)

Wednesday, October 10, 2018

Wednesday, October 24, 2018

Wednesday, November 7, 2018

2018 FACILITY REVIEW COMMITTEE

Meeting #1
Wednesday, September 26, 2018

First Things First.....

- Welcome
 - *Thank You*
- Introductions
 - *Name, Position, Interesting Fact*



Facility Review Committee Purpose

■ Purpose

- *Review, validate, change the current facilities plan*
- *Assess facility needs*
- *Non-binding recommendations for facility projects and needs*
- *Develop a long-range vision for the Brandon Valley School District*

Process Overview: Review-Analyze-Prioritize-Plan-Act-Repeat.....

■ Meeting #1

- *Review Previous Facility Review Committee Work*
- *Review Current Facilities*

■ Meeting #2

- *Review City Residential Growth Plans (Brandon / Sioux Falls)*
- *Review BVSD Growth*
- *Review our two building site locations*
- *SWOT Analysis on both locations*

■ Meeting #3

- *School Finance Overview*
- *Proposed Construction Time-line*
- *Review Analysis of each location*
- *20 Year Vision... Discussion & Draft*

■ Meeting #4

- *Review & Finalize 20 Year Vision*
- *Consensus Items & Non-binding Recommendations*

Review 2013 Report & Completed Items

■ Essential Components

- *The District should maintain one high school on its current site until 1,800 students*
- *The District should construct a 5/6 Intermediate School*
- *The District should maintain K-4 neighborhood elementary schools*

■ Recommendations

- *Construct 5/6 Intermediate School (Completed)*
- *Construct secure entrance at BVMS, enlarge Commons, and provide restrooms in Commons (Completed)*
- *Comprehensive Stadium Renewal Plan: Lighting, Track, Press Box Reconditioning, Additional Seating, and Artificial Turf (Completed)*
- *Additional Maintenance Shop / Vehicle Storage (Completed)*
- *Continued pursuit of appropriate sites for future schools / expansion of existing sites (In-progress)*

"Frame the Work" with the End in Mind

- Building Location for an Elementary Building
- Long-range Vision and Planning



“Capacity” as a Calculation

- Music Room(s) Not Included
- Gymnasium Space Not Included
- Other Space(s) Not Included
- Capacity as an Image



Review Current Facilities: Enrollment / Capacity / Trigger

- Brandon Valley High School
 - 1,124 / 1,428 (78%)
- Brandon Valley Middle School
 - 698 / 900 (78%)
- Brandon Valley Intermediate School
 - 698 / 875 (80%)
- Brandon Elementary
 - 579 / 950 (61%)
- Fred Assam Elementary
 - 557 / 600 (93%)
- Robert Bennis Elementary
 - 531 / 600 (89%)
- Valley Springs Elementary
 - 100 / 275 (36%)

Brandon Valley High School

- Capacity: 1,428
- 18-19 Enrollment: 1,124
- Trigger @ 90%: 1,285
- Notes:
 - 2022-23
 - 4 Largest Sections: 1,359 (5th, 6th, 7th, 8th)

Brandon Valley Middle School

- Capacity: 900
- 18-19 Enrollment: 698
- Trigger @ 90%: 810

Brandon Valley Intermediate School

- Capacity: 875
- 18-19 Enrollment: 698
- Trigger @ 85%: 743

Brandon Elementary

- Capacity: 950
- 2018-19 Enrollment: 579 – With Early Childhood
- Trigger @ 85%: 808

Fred Assam Elementary

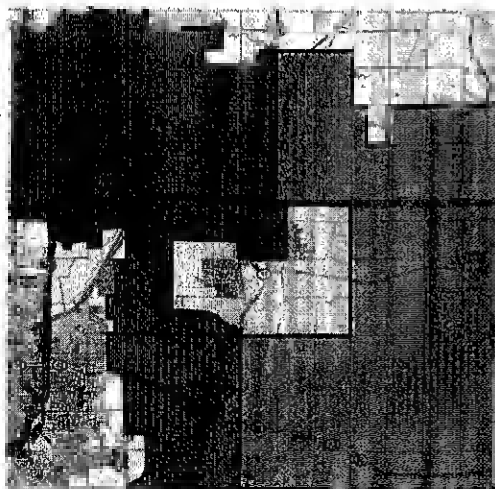
- Capacity: 600
- 18-19 Enrollment: 557
- Trigger @ 85%: 510
- Notes:
 - *Boundary Line Change*
 - *Northwest Corner of BVSD will move from FAE to BE*
 - North of Rice/Holly will attend BE
 - *EL Program will be stationed at BE*
 - *130: Total Number of Students moved into BE Boundary*

2019-20 Proposed Elementary Boundary Lines

District Elementary Boundaries

This map illustrates the boundaries set forth by the Brandon Valley Board of Education (Board Policy JC). The Brandon Valley School District endorses the neighborhood school concept while maintaining full utilization of all elementary classrooms and teachers at all attendance centers. To achieve this goal, teacher/student ratio will be maintained at or near equal levels at each elementary school. Decisions regarding transfers among attendance centers within a district will be based upon the Board Policy JECB/JECC based on equalization of class sizes and boundary lines in the district.

- FAE – Fred Assam Elementary
- BE – Brandon Elementary
- RBE – Robert Bennis Elementary
- VSE – Valley Springs Elementary



Robert Bennis Elementary

- Capacity: 600
- 18-19 Enrollment: 531
- Trigger @ 85%: 510

Valley Springs Elementary

- Capacity: 275
- 18-19 Enrollment: 100
- Trigger @ 85%: 233

Review Growth Trends

Current: 2018-19 Brandon Valley School District Student Population

- JK - 73
- K - 336
- 1st - 340
- 2nd - 322
- 3rd - 336
- 4th - 321
- 5th - 326
- 6th - 347
- 7th - 343
- 8th - 343
- 9th - 311
- 10th - 317
- 11th - 251
- 12th - 243

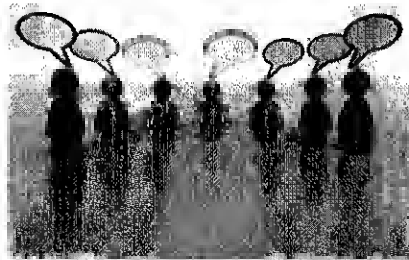
Review Growth Trends

	BVHS	BVMS	BVIS	BE	FAE	RBE	VSE
09-10	938	732		665	251	436	170
10-11	956	761		626	288	494	180
11-12	948	768		646	354	505	156
12-13	958	788		707	382	520	134
13-14	976	804		694	459	538	126
14-15	982	812		723	445	556	125
15-16	1,025	872	623	570	397	476	104
16-17	1,065	802	650	548	471	486	108
17-18	1,079	835	665	572	434	517	107
18-19	1,120	686	673	579	557	531	100
19-20	1,220	690	650	720	460	550	102
20-21	1,315	700	690	740	500	560	100
21-22	1,345	700	700	760	530	560	100
22-23	1,360	700	700	775	575	575	100

Meeting Review & Upcoming Meeting

- Meeting #1 Information
 - Purpose
 - Overview of the Process
 - Review 2013 Facility Review Committee Report & Completed Items
 - Framed the Work - With the End Mind
 - Review Current Facilities (Enrollment, Capacity & Trigger)
 - Review Growth Trends
- Upcoming Agenda: Meeting #2
 - Review City Residential Growth Plans (Brandon / Sioux Falls)
 - Review BVSD Growth
 - Review our two building site locations
 - SWOT Analysis on both locations

Members Speak



Homework

- Where is the most immediate need?
- What do we want BV to look like in 20 Years?
- How we best manage growth to that point?

2018 Facility Review Committee
Minutes
September 26, 2018

The meeting began at 6:30 p.m. in the Brandon Valley High School Community Room.

Members Present:

Brad Thorson, Susan Foster, Kristin Hofkamp, Merle Horst, Jennifer Smedsrud, Tanya Palmer, Amy Moss, JoAnn Presler, Jeremy Risty, Jenne VanWesten, Nick Skibsted, Ty Hentschel, Gregg Talcott, Mark Schlekeway, Cary Schroeder, Brian Callahan, Robbie Arend, Ryan Jepperson, Jamie Nuebel, Scott Thompson, Jeff Lockner, Elisabeth Martinmaas, Gregg Ode, Matt Swenson, Jason Gusso, Paul Lundberg, Jarod Larson

Superintendent Larson provided a brief welcome and the group participated in individual member introductions.

Note: Members were encouraged to ask questions and provide insights throughout the meeting.

The 2018 Facility Review Committee reviewed the purpose of the committee. The purpose of the Facility Review Committee is to: Review, validate, change the current facilities plan, Assess facility needs, Non-binding recommendations for facility projects and needs, and Develop a long-range vision for the Brandon Valley School District.

In addition, the general process the committee would be utilizing was also reviewed. Meeting #1: Review Previous Facility Review Committee Work, Review Current Facilities. Meeting #2: Review City Residential Growth Plans (Brandon / Sioux Falls), Review BVSD Growth, Review our two building site locations, SWOT Analysis on both locations. Meeting #3: School Finance Overview, Proposed Construction Time-line, Review Analysis of each location, 20 Year Vision Discussion & Draft. Meeting #4: Review & Finalize 20 Year Vision, Consensus Items & Non-binding Recommendations

The 2018 Facility Review Committee reviewed the "Essential Components" and recommendations of the 2013 Facility Review Committee. The Essential Components included: The District should maintain one high school on its current site until 1,800 students, The District should construct a 5/6 Intermediate School, and The District should maintain K-4 neighborhood elementary schools. Recommendations from the 2013 Facility Review Committee included: Construct 5/6 Intermediate School (Project Completed), Construct secure entrance at BVMS, enlarge Commons, and provide restrooms in Commons (Project Completed), Comprehensive Stadium Renewal Plan: Lighting, Track, Press Box Reconditioning, Additional Seating, and Artificial Turf (Project Completed), Additional Maintenance Shop / Vehicle Storage (Project Completed), Continued pursuit of appropriate sites for future schools / expansion of existing sites (In-progress).

Facilitating the group, Superintendent Larson asked that we "Frame the Work" with the End in Mind. With the end goal being the committee accomplishing two items: (1) Recommend a Building Location for an Elementary School Building, (2) Develop a Long-range Vision (20 Years) through Long-term Planning.

The concept and calculation of building capacity was presented and discussed.

A review of current facilities including current student enrolment, building capacity, and enrollment trigger was presented. The BVHS High School Enrollment has been corrected within the attachment. (See Attachment A.9.26.18 for Information Provided)

School growth trends were reviewed. Included in the review was the current 2018-19 Brandon Valley School District Population and a review of 2009 – 2017 past enrollments and a projection of 2019-2023. (See Attachment B.9.26.18 for Information Provided)

At the end of the agenda, members were provided an opportunity to speak.

The committee was tasked with homework and reflection on the following items: Where is the most immediate need? What do we want BV to look like in 20 Years? How do we best manage growth to that point?

The upcoming Facility Review Committee Meeting Schedule was also shared. The scheduled meeting dates are: Wednesday, October 10, 2018, Wednesday, October 24, 2018, and Wednesday, November 7, 2018

The meeting adjourned at 8:15 p.m.

****Note:** A copy of the presentation will be included within the Appendix of the Formal Report to the Board of Education.

ATTACHMENT A.9.26.18

Review Current Facilities: Enrollment / Capacity / Trigger

- Brandon Valley High School
 - 1,124 / 1,428 (79%)
- Brandon Valley Middle School
 - 698 / 900 (78%)
- Brandon Valley Intermediate School
 - 698 / 875 (80%)
- Brandon Elementary
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- Robert Bennis Elementary
 - 531 / 600 (89%)
- Valley Springs Elementary
 - 100 / 275 (36%)

ATTACHMENT B.9.26.18

Review Growth Trends

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Review Growth Trends

	BVHS	BVMS	BVIS	BE	FAE	RBE	VSE
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20-21	1,315	700	690	740	500	560	100
21-22	1,345	700	700	760	530	580	100
22-23	1,360	700	700	775	575	575	100

Appendix B – Meeting #2



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

2018 Facility Review Committee Brandon Valley High School Community Room Wednesday, October 10, 2018 @ 6:30 p.m.

1. Welcome
2. Approve the Minutes of the September 26, 2018 Meeting
3. "Frame the Work" with the End in Mind
 - o Building Location for an Elementary Building
 - o Long-term Planning – 20 Year Vision
4. Facility Review Process Overview
5. City of Brandon – Residential Growth Overview
6. City of Sioux Falls (Within BVSD) – Residential Growth Overview
7. Review of BVSD 2018-19 New Student Growth
8. Review of our Two Building Locations
 - o East Location (Location – Acres – Infrastructure)
 - o South Location (Location – Acres – Infrastructure)
9. SWOT Analysis of Each Location (THINK – PAIR – SHARE)
 - o Individual Time
 - o Small Group Discussion
 - o Small Group Share
10. Members Speak
11. Homework
 - o **What do we want Brandon Valley to look like systemically in 20 years?**
 - o Estimations & Assumptions to guide your homework.....
 - Enrollment increase of 3,000 Students
 - 550 Students Per Section (+/- 50)
 - 7,200 Student Total Enrollment
 - BVHS Age Eligible Enrollment = 2,200
 - BVMS Age Eligible Enrollment = 1,100
 - BVIS Age Eligible Enrollment = 1,100
 - Elementary Age Eligible Enrollment = 2,800

Note: Upcoming Facility Review Committee Meeting(s)

Wednesday, October 24, 2018

Wednesday, November 7, 2018

2018 FACILITY REVIEW COMMITTEE

Meeting #2
Wednesday, October 10, 2018

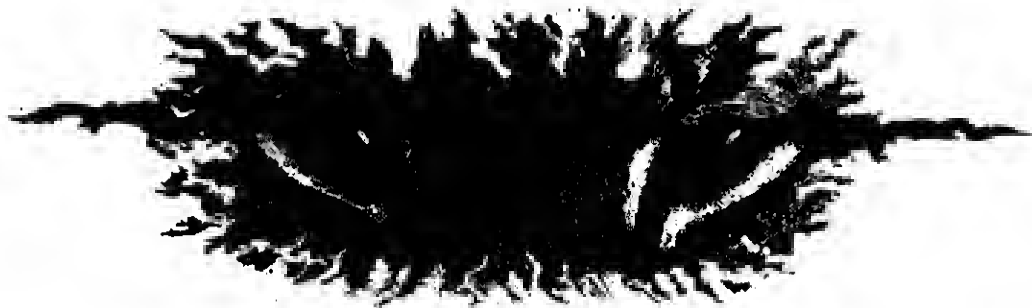
Approval of Meeting Minutes

- Wednesday, September 26, 2018
 - *Welcome / Introductions*
 - *Purpose of the Facility Review Committee*
 - *Process Overview: Review-Analyze-Plan-Act-Repeat*
 - *Review of 2013 Facility Review Committee Report*
 - *Frame the work with the end in mind*
 - *Capacity as a calculation*
 - *Review of current facilities (Current enrollment & Capacities)*
 - See Attachment A.9.26.18
 - *Review of Growth Trends*
 - See Attachment B.9.26.18
 - *Meeting Review & Upcoming Meeting Agenda*
- Questions? Corrections? Concerns?

"Frame the Work" with the End in Mind

Our business is the creation of learning environments that result in success.

- Building Location for an Elementary Building
- Long-range Vision and Planning

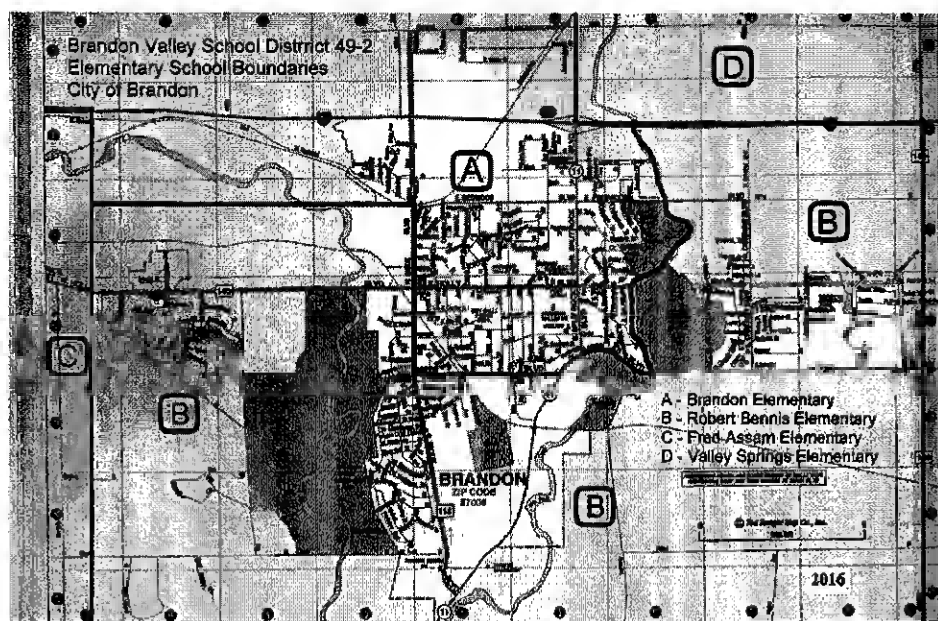


Process Overview: Review-Analyze-Prioritize-Plan-Act-Repeat.....

- Meeting #1 – Wednesday, September 26, 2018
 - Review Previous (2013) Facility Review Committee Work
 - Review Current Facilities: Enrollment & Capacity
- Meeting #2 – Current: Wednesday, October 10, 2018
 - Review City Residential Growth Plans (Brandon / Sioux Falls)
 - Review BVSD Growth
 - Review our two building site locations
 - SWOT Analysis on both locations
- Meeting #3 – Wednesday, October 24, 2018
 - School Finance Overview
 - Proposed Construction Time-line
 - Review Analysis of each location
 - 20 Year Vision... Discussion & Draft
- Meeting #4 – Wednesday, November 7, 2018
 - Review & Finalize 20 Year Vision
 - Consensus Items & Non-binding Recommendations



City of Brandon – Residential Growth Overview



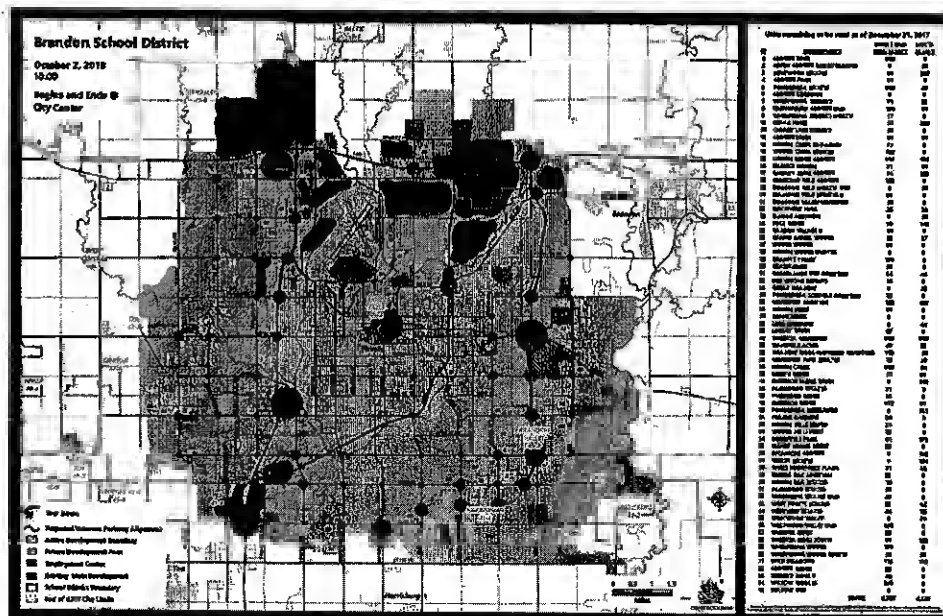
City of Brandon – Residential Growth Overview

- 40-50 Single Family Homes Per Year
- Two Large Residential Developments in the next 10-15 Years
 - TB&J (EAST SIDE)
 - 200 Homes
 - Oakland – Aspen Park (E. Side SIOUX BLVD / ASPEN)
 - 175 Homes
- Continued Moderate Development
 - North
 - West
 - Northeast

City of Sioux Falls – Residential Growth Overview

- Infrastructure Drives Everything
 - Sewer – Roads – Water
- Rate at which homes are built
 - 200 Single Family Homes per year in City of Sioux Falls within BVSD
- Current Available Space for Development
 - 1,973 Total Single Family Lots Available in City of Sioux Falls within BVSD
 - Copper Creek Heights
 - Majestic Meadows
 - Willow Ridge III
 - 1,597 Multi-Family Units (Quads / Apartments)
 - Copper Creek Heights
 - Majestic Meadows
 - Ponderosa Highlands
- Items to Note:
 - "Not opening South Sioux Falls, until East is filled."
 - "Don't put blinders on. It will happen."

City of Sioux Falls – Residential Growth Overview



Brandon Valley School District Growth

- 4,057 (2017-18 Fall Enrollment)
- 4,250 (2018-19 Estimated Fall Enrollment)
- 193 STUDENT GROWTH
 - 35 Students Enrolled AFTER The Fall Count Day in 2017-18
 - Grades JK-11 (98 Moving In - 63 Moving Out = 35)
 - 55 Difference in Graduating Class & New JK/Kindergarten
 - 310 (NEW JK/K) - 255 (2018 Graduates) = 55
 - 103 Additional Students in Grades other than Kindergarten
 - 193 STUDENT GROWTH FROM FALL 2017 to FALL 2018

Review of BVSD 2018-19 New Student Enrollments

- 2018-19 "New Student Enrollments" GEOGRAPHICAL Representation
 - All Grade Levels
 - BE Boundary: (29%)
 - FAE Boundary: (41%)
 - RBE Boundary: (26%)
 - VSE Boundary: (4%)

SWOT Analysis

Strengths – Weakness – Opportunities – Threats

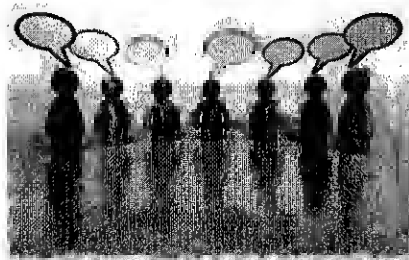
THINK – PAIR – SHARE

- Individual Time
- Small Group Discussion
- Small Group Share

Small Group Discussion

- Assign a “Recorder”
- East Location First / South Location Second
- “Strengths” First. Then Weaknesses. Then...
- Once Completed on a Location... Prioritize
- Repeat for South Location
- Assign a “Reporter” to Share with the Large Group

Members Speak



Meeting(s) in Review – Upcoming Meeting

- **Meeting #1 Information**
 - Purpose
 - Overview of the Process
 - Review 2013 Facility Review Committee Report & Completed Items
 - Framed the Work - With the End Mind
 - Review Current Facilities (Enrollment, Capacity & Trigger)
 - Review Growth Trends
- **Meeting #2 Review & Analysis**
 - Review City Residential Growth Plans (Brandon / Sioux Falls)
 - Review BVSD Growth
 - Review our two building site locations
 - SWOT Analysis on both locations
- **Meeting #3 - Wednesday, October 24, 2018**
 - School Finance Overview
 - Proposed Construction Time-line
 - Review Analysis of each location
 - 20 Year Vision... Discussion & Draft

Homework

- **What do we want Brandon Valley to look like systemically in 20 years?**
 - *Estimations & Assumptions to guide your homework.....*
 - Enrollment increase of 3,000 Students
 - 550 Students Per Section (+/- 50)
 - 7,200 Student Total Enrollment
 - BVHS Age Eligible Enrollment = 2,200
 - BVMS Age Eligible Enrollment = 1,100
 - BVIS Age Eligible Enrollment = 1,100
 - Elementary Age Eligible Enrollment = 2,800

2018 Facility Review Committee

Minutes

Meeting #2 Wednesday, October 10, 2018

The meeting began at 6:30 p.m. in the Brandon Valley High School Community Room.

Members Present:

Susan Foster, Kristin Hofkamp, Merle Horst, Jennifer Smedsrud, Tanya Palmer, Amy Moss, JoAnn Presler, Jeremy Risty, Jenne VanWesten, Nick Skibsted, Ty Hentschel, Gregg Talcott, Mark Schlekeway, Cary Schroeder, Brian Callahan, Robbie Arend, Ryan Jepperson, Jamie Nuebel, Scott Thompson, Jeff Lockner, Elisabeth Martinmaas, Gregg Ode, Matt Swenson, Jason Gusso, Broc Halseth, Paul Lundberg, Jarod Larson

Superintendent Larson provided a brief welcome and the group participated in individual member introductions.

The minutes of the September 26, 2018 Facility Review Committee Meeting were reviewed with no corrections or comments from the group.

Facilitating the group, Superintendent Larson shared the Core Operating Principal and a "Frame the Work" with the End in Mind slide. With the end goal of the committee being two items: (1) Recommend a Building Location for an Elementary School Building, (2) Develop a Long-range Vision (20 Years) through Long-term Planning.

Note: Members were encouraged to ask questions and provide insights throughout the meeting.

The general process the committee would be utilizing was again reviewed. Meeting #1: Review Previous Facility Review Committee Work, Review Current Facilities. Meeting #2: Review City Residential Growth Plans (Brandon / Sioux Falls), Review BVSD Growth, Review our two building site locations, SWOT Analysis on both locations. Meeting #3: School Finance Overview, Proposed Construction Time-line, Review Analysis of each location, 20 Year Vision Discussion & Draft. Meeting #4: Review & Finalize 20 Year Vision, Consensus Items & Non-binding Recommendations.

Brandon City Administrator Bryan Read provided a Residential Growth Overview of the Brandon community. Mr. Read provided long-range land usage maps, information on the construction rate of single family homes within the community, and future residential developments in Brandon. Approximately 40-50 single-family homes are built within Brandon annually, moderate development is expected to continue within the current available residential developments, and two large developments (East side of Brandon with 200 homes and Aspen Park / Sioux BLVD Area with 175 homes) are expected to occur over the next 10-20 years.

Previously, Operations Manager Ty Hentschel and Superintendent Jarod Larson met with representatives from Planning and Zoning in the City of Sioux Falls. An overview of the information provided by the City of Sioux Falls was presented. "Infrastructure Drives Everything (Sewer – Roads – Water)" per Planning and Zoning representatives. The rate at which homes are

built in the City of Sioux Falls, within the Brandon Valley School District is 200 Single Family Homes annually. There are currently 1,973 current available single-family lots available for Development, which will be developed over approximately 10 years. Some of the largest developments include: Copper Creek Heights, Majestic Meadows, and Willow Ridge III. In addition, 1,597 Multi-Family Units (Quads / Apartments) are available. Some of the largest developments for multi-family housing include: Copper Creek Heights, Majestic Meadows, and Ponderosa Highlands. For the purpose of projected growth calculation the City of Sioux Falls uses .4 child per single family home and .25 child per multi-family unit. Specific comments by planning and zoning that were noted by Brandon Valley Administration were: "Not opening South Sioux Falls, until East is filled." and "Don't put blinders on. It will happen."

In addition to a review of the above information, a City of Sioux Falls Map with current approved developments and available lots was reviewed by the committee.

The committee reviewed the growth of the Brandon Valley School District. 4,057 (2017-18 Fall Enrollment), 4,250 (2018-19 Estimated Fall Enrollment). For an approximate STUDENT GROWTH of 193 Students from 17/18 – 18/19. A breakdown of the growth was as follows:

- 35 Students Enrolled AFTER The Fall Count Day in 2017-18
 - Grades JK-11 (98 Moving In – 63 Moving Out = 35)
- 55 Difference in Graduating Class & New JK/Kindergarten
 - 310 (NEW JK/K) – 255 (2018 Graduates) = 55
- 103 Additional Students in Grades other than Kindergarten

193 STUDENT GROWTH FROM FALL 2017 to FALL 2018

The committee reviewed the 2018-19 New Student Enrollments from a Geographical Representation. Utilizing the current elementary boundary the breakdown of new student enrollment is as follows: BE Boundary 29%, FAE Boundary 41%, RBE Boundary 26%, and VSE Boundary 4%.

A review of the district's current school building sites was conducted. Each respective site's location (address), available acres, and current status of infrastructure was reviewed.

A SWOT Analysis of each location was conducted utilizing a Think-Pair-Share strategy. Each group assigned a recorder to document the group's work and a reporter to share with the large group. The SWOT analysis results will be compiled and shared with the group at the up-coming meeting.

Members were provided an opportunity to speak.

A review of the prior meetings and the upcoming meeting was provided. The upcoming scheduled meeting dates are: Wednesday, October 24, 2018, and Wednesday, November 7, 2018

The committee was tasked with homework and reflection on the following item:

- **What do we want Brandon Valley to look like systemically in 20 years?**
 - Estimations & Assumptions to guide your homework.....
 - Enrollment increase of 3,000 Students
 - 550 Students Per Section (+/- 50)
 - 7,200 Student Total Enrollment
 - BVHS Age Eligible Enrollment = 2,200
 - BVMS Age Eligible Enrollment = 1,100
 - BVIS Age Eligible Enrollment = 1,100
 - Elementary Age Eligible Enrollment = 2,800

The meeting adjourned at 8:55 p.m.

****Note:** A copy of the presentation will be included within the Appendix of the Formal Report to the Board of Education.

2018 Facility Review Committee

Minutes

Meeting #3 Wednesday, October 24, 2018

The meeting began at 6:30 p.m. in the Brandon Valley High School Community Room.

Members Present:

Susan Foster, Kristin Hofkamp, Merle Horst, Jennifer Smedsrud, Tanya Palmer, Amy Moss, JoAnn Presler, Jeremy Risty, Jenne VanWesten, Nick Skibsted, Ty Hentschel, Gregg Talcott, Mark Schlekeway, Cary Schroeder, Brian Callahan, Robbie Arend, Ryan Jepperson, Scott Thompson, Jeff Lockner, Elisabeth Martinmaas, Gregg Ode, Matt Swenson, Jason Gusso, Broc Halseth, Paul Lundberg, Jarod Larson

Superintendent Larson provided a brief welcome.

Note: Members were encouraged to ask questions and provide insights throughout the meeting.

The minutes of the October 10, 2018 Facility Review Committee Meeting were reviewed with no corrections or comments from the group.

The general process the committee would be utilizing was again reviewed. Meeting #1: Review Previous Facility Review Committee Work, Review Current Facilities. Meeting #2: Review City Residential Growth Plans (Brandon / Sioux Falls), Review BVSD Growth, Review our two building site locations, SWOT Analysis on both locations. Meeting #3: School Finance Overview, Proposed Construction Time-line, Review Analysis of each location, 20 Year Vision Discussion & Draft. Meeting #4: Review & Finalize 20 Year Vision, Consensus Items & Non-binding Recommendations.

Facilitating the group, Superintendent Larson shared the Core Operating Principal and a "Frame the Work" with the End in Mind slide. With the end goal of the committee being two items: (1) Recommend a Building Location for an Elementary School Building, (2) Develop a Long-range Vision (20 Years) through Long-term Planning.

Brandon Valley School District Business Manager, Paul Lundberg provided the group with a School Finance Overview. The information provided included the following:

- Current General Obligation Debt Service
 - RBE
 - FAE / HS Activities Center
 - BVIS Bonds
- Bond Election Information
 - Needs 60% to pass
 - We will always have certain number of no voters (approximately 700)
 - 14,000 Eligible Voters
 - Must instill confidence and trust in the voters

- History of BVSD Bond Elections
 - BVIS Bond Election 12/3/13
 - Yes (77%) NO (23%) 1,645 Total Voters
 - FAE/HS Activities Center Bond Election 12/14/07
 - Yes (62%) NO (38%) 1,855 Total Voters
 - RBE Bond Election 9/25/01
 - Yes (81%) NO (19%) 1,860 Total Voters
 - MS Bond Election 6/16/92
 - Yes (64%) NO (36%) 1,868 Total Voters

Prior to the review of the SWOT analysis of our two available locations, Superintendent Larson asked committee members to simply consider what the two most important factors are when considering where to build a school. The consensus of the group was the two most important factors when determining where to build are 1. Residential Growth 2. Facility Need.

Individuals were placed with a partner and asked to review the SWOT analysis for each respective location. Following the review, groups were asked which location best meets our needs. Collectively, all groups, following the SWOT analysis review, determined the South Location to best meet our district's growth needs.

A review of the following proposed construction time-line was reviewed.

- Proposed Construction Time-line Elementary Building
 - a. Fall 18: Review Committee
 - b. Winter/Spring/Summer 19: Bond Issue Campaign
 - c. Fall 19: Bond Vote
 - d. Fall 19 / Winter 20: Construction Planning
 - e. Winter 20 (February): Bid Process
 - f. Spring 20: Construction Begins
 - g. Spring 20 – Summer 21: School Building Construction (16 Months)
 - h. Fall 21: Elementary School Building Opens

Long-range planning and vision was then discussed. Individuals were asked to consider BVSD in 2038: Where will we experience growth and how will that impact future needs? What is an appropriate size for a High School-Middle School-Intermediate School? How small is too small (High School)? Are there innovative ways to reduce capacity and meet student needs at BVHS?

A review of the prior meetings and the upcoming meeting was provided. The upcoming scheduled meeting dates are: Wednesday, November 7, 2018

Members were provided an opportunity to speak.

The group was given the following homework assignment: Where would "additional land" best accommodate our long-range vision and needs? Review past information and prepare to voice your position on consensus items and items needing a vote.

The meeting adjourned at 8:38 p.m.

****Note: A copy of the presentation will be included within the Appendix of the Formal Report to the Board of Education.**

Appendix C – Meeting #3



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

2018 Facility Review Committee Brandon Valley High School Community Room Wednesday, October 24, 2018 @ 6:30 p.m.

1. Welcome
2. Approve the Minutes of the October 10, 2018 Meeting
3. Facility Review Process Overview
4. "Frame the Work" with the End in Mind
 - Building Location for an Elementary Building
 - Long-term Planning – 20 Year Vision
5. School Finance Overview
 - Mr. Paul Lundberg, Business Manager
6. Review Comprehensive SWOT Analysis of our Two Building Locations
 - East Location
 - South Location
7. Proposed Construction Time-line
8. Long-range Planning - 20 Year Vision
 - Think – Pair – Share
 - Discussion / Draft
9. Members Speak
10. Meeting(s) in Review – Up-coming Meeting
11. Homework
 - Where additional land needs would best accommodate our long-range vision?
 - Review past information and prepare to voice your position on consensus items and items needing a vote. (examples will be provided)

Note: Upcoming Facility Review Committee Meeting(s)
Wednesday, November 7, 2018

2018 FACILITY REVIEW COMMITTEE

Meeting #3
Wednesday, October 24, 2018

Approval of Meeting Minutes

- Wednesday, October 10, 2018
 - *Welcome / Introductions*
 - *Purpose of the Facility Review Committee*
 - *Frame the work with the end in mind*
 - *Process Overview: Review-Analyze-Plan-Act-Repeat*
 - *City of Brandon Residential Growth Overview*
 - *City of Sioux Falls Residential Growth Overview*
 - *Brandon Valley School District Growth*
 - *Review of the two available building sites*
 - *SWOT Analysis on each site*
 - *Meeting Review & Upcoming Meeting Agenda*
- Questions? Corrections? Concerns?

Process Overview: Review-Analyze-Prioritize-Plan-Act-Repeat.....

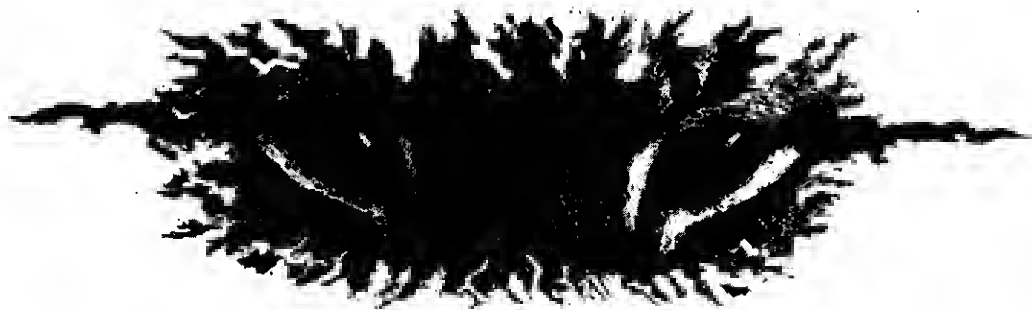
- Meeting #1 – Wednesday, September 26, 2018
 - Review Previous (2013) Facility Review Committee Work
 - Review Current Facilities: Enrollment & Capacity
- Meeting #2 – Current: Wednesday, October 10, 2018
 - Review City Residential Growth Plans (Brandon / Sioux Falls)
 - Review BVSD Growth
 - Review our two building site locations
 - SWOT Analysis on both locations
- Meeting #3 – Wednesday, October 24, 2018
 - School Finance Overview
 - Proposed Construction Time-line
 - Review Analysis of each location
 - 20 Year Vision... Discussion & Draft
- Meeting #4 – Wednesday, November 7, 2018
 - Review & Finalize 20 Year Vision
 - Consensus Items & Non-binding Recommendations



"Frame the Work" with the End in Mind

Our business is the creation of learning environments that result in success.

- Building Location for an Elementary School
- Long-range Vision and Planning



School Finance Overview

Mr. Paul Lundberg, Brandon Valley Business Manager

- Current General Obligation Debt Service
 - *RBE Bonds*
 - *FAE/HS Activities Center Bonds*
 - *BVIS Bonds*
 - *Proposed New Elementary School*
- Bond Issues
 - *Needs 60% to pass*
 - *Will always have a certain number of No voters*
 - *Must identify Yes voters*
 - *14,000 Eligible Voters*
 - *Must instill confidence and trust in the voters*
- Questions

Point of Emphasis for SWOT Review

- What are the two most important factors to consider when determining where to build?

Proposed Construction Time-line

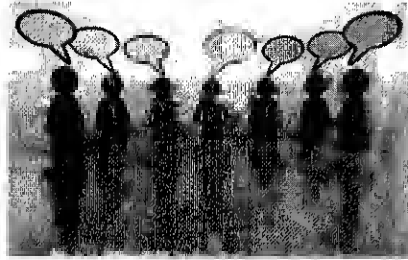
*Dependent Upon Successful Bond Vote

- Fall 18: Review Committee
- Winter/Spring/Summer 19: Bond Issue Campaign
- Fall 19: Bond Vote
- Fall 19 / Winter 20: Construction Planning
- Winter 20 (February): Bid Process
- Spring 20: Construction Begins
- Spring 20 – Summer 21: School Building Construction (16 Months)
- Fall 21: Elementary School Building Opens

20 Year Vision... Discussion & Draft

- THINK
 - *Consider the BVSD in 2038.*
 - *Where will we experience growth and how will that impact future needs?*
 - *What is an appropriate size for a High School-Middle School-Intermediate School?*
 - *How small is too small (High School)?*
 - *Are there innovative ways to reduce capacity and meet student needs?*
- PAIR
 - *Share individual thoughts and assemble a group draft.*
- SHARE
- Large Group Discussion

Members Speak



Meeting(s) in Review – Upcoming Meeting

- **Meeting #1 Information**
 - *Purpose*
 - *Overview of the Process*
 - *Review 2013 Facility Review Committee Report & Completed Items*
 - *Framed the Work - With the End Mind*
 - *Review Current Facilities (Enrollment, Capacity & Trigger)*
 - *Review Growth Trends*
- **Meeting #2 Review & Analysis**
 - *Review City Residential Growth Plans (Brandon / Sioux Falls)*
 - *Review BVSD Growth*
 - *Review our two building site locations*
 - *SWOT Analysis on both locations*
- **Meeting #3 – Wednesday, October 24, 2018**
 - *School Finance Overview*
 - *Proposed Construction Time-line*
 - *Review Analysis of each location*
 - *20 Year Vision... Discussion & Draft*
- **Meeting #4 – Wednesday, November 7, 2018**
 - *Review & Finalize 20 Year Vision*
 - *Consensus Items & Non-binding Recommendations*

Homework

- Where would “additional land” (building sites) best accommodate our long-range vision and needs?
- Review information provided to be prepared to answer consensus questions and recommend a location for an elementary building.

2018 Facility Review Committee

Minutes

Meeting #3 Wednesday, October 24, 2018

The meeting began at 6:30 p.m. in the Brandon Valley High School Community Room.

Members Present:

Susan Foster, Kristin Hofkamp, Merle Horst, Jennifer Smedsrud, Tanya Palmer, Amy Moss, JoAnn Presler, Jeremy Risty, Jenne VanWesten, Nick Skibsted, Ty Hentschel, Gregg Talcott, Mark Schlekeway, Cary Schroeder, Brian Callahan, Robbie Arend, Ryan Jepperson, Scott Thompson, Jeff Lockner, Elisabeth Martinmaas, Gregg Ode, Matt Swenson, Jason Gusso, Broc Halseth, Paul Lundberg, Jarod Larson

Superintendent Larson provided a brief welcome.

Note: Members were encouraged to ask questions and provide insights throughout the meeting.

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 - MS Bond Election 6/16/92
 - Yes (64%) NO (36%) 1,868 Total Voters

Prior to the review of the SWOT analysis of our two available locations, Superintendent Larson asked committee members to simply consider what the two most important factors are when considering where to build a school. The consensus of the group was the two most important factors when determining where to build are 1. Residential Growth 2. Facility Need.

Individuals were placed with a partner and asked to review the SWOT analysis for each respective location. Following the review, groups were asked which location best meets our needs. Collectively, all groups, following the SWOT analysis review, determined the South Location to best meet our district's growth needs.

A review of the following proposed construction time-line was reviewed.

- Proposed Construction Time-line Elementary Building
 - a. Fall 18: Review Committee
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 - c. Fall 19: Bond Vote
 - d. Fall 19 / Winter 20: Construction Planning
 - e. Winter 20 (February): Bid Process
 - f. Spring 20: Construction Begins
 - g. Spring 20 – Summer 21: School Building Construction (16 Months)
 - h. Fall 21: Elementary School Building Opens

Long-range planning and vision was then discussed. Individuals were asked to consider BVSD in 2038. Where will we experience growth and how will that impact future needs? What is an appropriate size for a High School-Middle School-Intermediate School? How small is too small (High School)? Are there innovative ways to reduce capacity and meet student needs at BVHS?

A review of the prior meetings and the upcoming meeting was provided. The upcoming scheduled meeting dates are: Wednesday, November 7, 2018

Members were provided an opportunity to speak.

The group was given the following homework assignment: Where would “additional land” best accommodate our long-range vision and needs? Review past information and prepare to voice your position on consensus items and items needing a vote

The meeting adjourned at 8:38 p.m.

****Note: A copy of the presentation will be included within the Appendix of the Formal Report to the Board of Education.**

Appendix D – Meeting #4



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent

Paul J. Lundberg, Business Manager

Ty Hentschel, Operations Manager

2018 Facility Review Committee Brandon Valley High School Community Room Wednesday, November 7, 2018 @ 6:30 p.m.

1. Welcome
2. Approve the Minutes of the October 24, 2018 Meeting
3. Facility Review Process Review
4. "Frame the Work" with the End in Mind
 - o Building Location for an Elementary Building
 - o Long-term Planning – 20 Year Vision
5. Homework Discussion
 - o Where would additional land best accommodate our long-range needs / vision?
6. BV VISION 2040 (Long-range Planning - 20 Year Vision)
 - o Think – Pair – Share
 - o Discussion
7. Consensus Questions
8. Finalize "BV VISION 2040"
9. Voting Items
 - o Elementary Building Site Location
 - o BV VISION 2040
10. Members Speak
11. Facility Review Committee Report
 - o 4-5 Members to Review Final Report prior to Submission
 - o Facility Review Committee Report "Publically Reported" on 11/27/18 at BV Board of Education Meeting
12. Homework
 - o Share and communicate our work with your social groups.
 - o Join the Bond Campaign Team or suggest someone that would be a great addition to help move our work forward.
 - o Relax - Thank you for your time, insights, and efforts throughout our Facility Review Committee Process!

2018 FACILITY REVIEW COMMITTEE

Meeting #4
Wednesday, November 7, 2018

Approval of Meeting Minutes

- Wednesday, October 24, 2018
 - *Welcome*
 - *Process Overview: Review-Analyze-Plan-Act-Repeat*
 - *Purpose of the Facility Review Committee (Frame the work with the end in mind)*
 - *School Finance Overview*
 - *Review SWOT Analysis for each building site*
 - *Review Proposed Construction Time-line*
 - *Long-range Planning Discussion*
 - *Meeting Review & Upcoming Meeting Agenda*
 - *Homework*
 - Where would "additional land" best accommodate our long-range vision and needs?
 - Review past information and prepare to voice your position on consensus items and items needing a vote
- Questions? Corrections? Concerns?

Process Overview: Review-Analyze-Prioritize-Plan-Act-Repeat.....

- Meeting #1 – Wednesday, September 26, 2018
 - Review Previous (2013) Facility Review Committee Work
 - Review Current Facilities: Enrollment & Capacity
- Meeting #2 – Current: Wednesday, October 10, 2018
 - Review City Residential Growth Plans (Brandon / Sioux Falls)
 - Review BVSD Growth
 - Review our two building site locations
 - SWOT Analysis on both locations
- Meeting #3 – Wednesday, October 24, 2018
 - School Finance Overview
 - Proposed Construction Time-line
 - Review Analysis of each location
 - 20 Year Vision... Discussion & Draft
- Meeting #4 – Wednesday, November 7, 2018
 - Review & Finalize 20 Year Vision
 - Consensus Items & Non-binding Recommendations



"Frame the Work" with the End in Mind

Our business is the creation of learning environments that result in success.

- Building Location for an Elementary School
- Long-range Vision and Planning



Homework Question Discussion

■ Where would additional land best accommodate our long-range needs / vision?

- *Briefly discuss your thoughts with your table partner....*
- *Include general area(s) and what it may be utilized for...*

BV VISION 2040

- BV VISION 2040 (Blank Planning Document)
- THINK - PAIR - SHARE
- THINK: Think about the BVSD in 2040. How does our "system" structure look?
- PAIR: With your table partner, discuss what you envision for our system structure.
- SHARE: As a table, briefly outline your BV VISION 2040.

Consensus Questions

- Consensus Questions will be asked of the group as we work to establish the clear direction of the group.
 - *Consensus: general agreement or the judgement arrived at by most of those concerned.*
- Green Card = Agreement
- Red Card = Disagreement

Consensus Questions

- Can we all agree, to the extent possible, the continued practice of "Neighborhood Elementary Buildings" is appropriate for the Brandon Valley School District?
- Can we all agree the most substantial growth is in the southwest quadrant of the Brandon Valley School District?
- Can we all agree the current elementary facility with the greatest capacity need is Fred Assam Elementary?

Consensus Questions

- Can we all agree, based on growth and facility need, the best location for our next elementary building is the south location (41st & Sparta)?
- Can we all agree that with the enrollment at RBE and the scheduled residential plans within Brandon, building east will be necessary in the near future?
- Can we all agree using (Approximately) 95% (570) Trigger Point at RBE is an appropriate trigger to start the process to build east?

Consensus Questions

- Can we all agree operating a single section elementary within close proximity to a multi-section elementary is not fiscally responsible?
- Can we all agree the aging infrastructure and educational facilities at VSE create accessibility and efficiency issues?
- Can we all agree having a complete K-4 Teaching Staff, Support Staff, and Administration moving from a single section building into a new multi-section building would be beneficial to students, parents, and the district?

Consensus Questions

- Can we all agree the current Valley Springs Elementary site has great potential for a future facility need for the Brandon Valley School District?
- Understanding we have the intent of utilizing the land at VSE for a future education facility in Valley Springs, Can we all agree when we build an elementary east, closing Valley Springs Elementary, is fiscally responsible, promotes facility equity amongst all elementary buildings, and is in the best interest of the district?

Consensus Questions

- Can we all agree the appropriate maximum size for the Intermediate School level is 875?
- Can we all agree that when a second Intermediate School is necessary, locating the new Intermediate School so it is able to serve specific elementary school boundaries, again attempting to establish a neighborhood feel, is the best approach?
- Can we all agree, when necessary, a new Intermediate School would be best placed in the South & West quadrant of the Brandon Valley School District to serve Fred Assam Elementary, South Elementary, and potential west side elementary? (Leaving the current BVIS to serve Brandon Elementary, Robert Bennis Elementary, and east side elementary).

Consensus Questions

- Can we all agree that 900, our current capacity, is an appropriate maximum size for a middle school?
- Can we all agree that 1,200 is an appropriate maximum size for a middle school?
- Can we all agree we want to maintain one High School as long as possible?
- Can we all agree 1,800 students, as defined by a previous Facility Review Committee; is an appropriate size for a High School?
- Can we all agree that as our student population increases, the need for CTE / Alternative High School slots will also increase?

Consensus Questions

- Can we all agree that utilizing an innovative program or academy off-site for BVHS would be an effective and appropriate method to reducing capacity pressure and prolonging the existence of one high school.
- Can we all agree 2,100 students is an appropriate maximum size for a High School?
- Can we all agree the district should work to acquire additional land for future facility needs of the district to include, but not be limited to: West Elementary, Southwest Intermediate School, Southwest Middle School, Maintenance Facility, Transportation Facility, and other potential educational facilities.

Consensus Questions

- Can we all agree that the continued use of enrollment triggers to proactively plan for future growth is our district's best method of proactive growth management moving forward?
- Can we all agree that when constructing a facility, cooperating and collaborating to the extent possible with our communities (Valley Springs, Brandon, Sioux Falls) on facility, park, and playground space is important to school – community partnerships and the overall good of our citizens?
- Can we all agree that when future facility planning becomes necessary for the Brandon Valley School District, utilizing a large group of parents, patrons, and school faculty is the recommended approach.

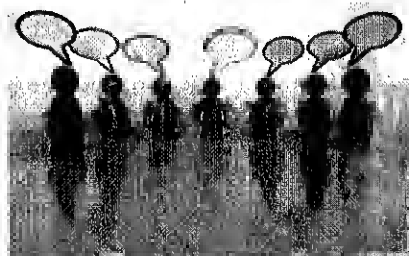
Finalize BV VISION 2040

- 9-12: 2,200 Students
 - *Insert Group Vision or Vision Statement*
- 7-8: 1,100 Students
 - *Insert Group Vision or Vision Statement*
- 5-6: 1,100 Students
 - *Insert Group Vision or Vision Statement*
- JK-4: 2,800 Students
 - *Insert Group Vision or Vision Statement*

Voting Items

- Elementary building site location
- BV VISION 2040

Members Speak



Facility Review Committee Report

- 4-5 Members to Review Final Report prior to Submission
 - *Volunteers??*
 - *Tentatively - Available / Disseminated to group for review on 11/20/18*
- Facility Review Committee Report "Publically Reported" on 11/26/18 at BV Board of Education Meeting

Process in Review

- Meeting #1 Information
 - *Purpose*
 - *Overview of the Process*
 - *Review 2013 Facility Review Committee Report & Completed Items*
 - *Framed the Work - With the End Mind*
 - *Review Current Facilities (Enrollment, Capacity & Trigger)*
 - *Review Growth Trends*
- Meeting #2 Review & Analysis
 - *Review City Residential Growth Plans (Brandon / Sioux Falls)*
 - *Review BVSD Growth*
 - *Review our two building site locations*
 - *SWOT Analysis on both locations*
- Meeting #3 - Prioritize & Plan
 - *School Finance Overview*
 - *Proposed Construction Time-line*
 - *Review Analysis of each location*
 - *20 Year Vision... Discussion & Draft*
- Meeting #4 - Finalize Priorities, Planning, & Action
 - *Review & Finalize 20 Year Vision*
 - *Consensus Items & Non-binding Recommendations*

Homework – Thank You!

- Share and communicate our work with your social groups.
- Join the Bond Campaign Team or suggest someone that would be a great addition to help move our work forward.
- Relax – Thank You for your time, insights, and efforts throughout our Facility Review Committee Process.

2018 Facility Review Committee

Minutes

Meeting #4 Wednesday, November 7, 2018

The meeting began at 6:30 p.m. in the Brandon Valley High School Community Room.

Members Present:

Susan Foster, Kristin Hofkamp, Merle Horst, Jennifer Smedsrud, Amy Moss, JoAnn Presler, Jeremy Risty, Jenne VanWesten, Nick Skibsted, Ty Hentschel, Gregg Talcott, Mark Schlekeway, Cary Schroeder, Brian Callahan, Ryan Jepperson, Scott Thompson, Jeff Lockner, Jamie Nuebel, Elisabeth Martinmaas, Gregg Ode, Matt Swenson, Paul Lundberg, Jarod Larson

Superintendent Larson provided a brief welcome.

Note: Members were encouraged to ask questions and provide insights throughout the meeting.

The minutes of the October 24, 2018 Facility Review Committee Meeting were reviewed with no corrections or comments from the group.

The general process the committee would be utilizing was again reviewed. Meeting #1: Review Previous Facility Review Committee Work, Review Current Facilities. Meeting #2: Review City Residential Growth Plans (Brandon / Sioux Falls), Review BVSD Growth, Review our two building site locations, SWOT Analysis on both locations. Meeting #3: School Finance Overview, Proposed Construction Time-line, Review Analysis of each location, 20 Year Vision Discussion & Draft. Meeting #4: Review & Finalize 20 Year Vision, Consensus Items & Non-binding Recommendations.

Facilitating the group, Superintendent Larson shared the Core Operating Principal and a "Frame the Work" with the End in Mind slide. With the end goal of the committee being two items: (1) Recommend a Building Location for an Elementary School Building, (2) Develop a Long-range Vision (20 Years) through Long-term Planning.

In small groups, the members reviewed and discussed the previously assigned homework question, "Where would additional land best accommodate our long-range needs / vision?"

The committee was asked to consider the Brandon Valley School District in approximately 20 years when the student population is approximately 7,300 students. The group was provided a blank copy of BV VISION 2040 (Blank Planning Document) and was asked to utilize the THINK – PAIR – SHARE strategy.

- THINK: Think about the BVSD in 2040. How does our "system" structure look?
- PAIR: With your table partner, discuss what you envision for our system structure.
- SHARE: As a table, briefly outline your BV VISION 2040.

Consensus Questions were then asked of the group as we worked to establish the clear direction of the committee. *Consensus is defined as the general agreement or the judgement arrived at by most of those concerned.* Individual members were supplied a Green Card and a Red Card. Members presented the Green Card to signify Agreement and the Red Card to signify Disagreement.

- Can we all agree, to the extent possible, the continued practice of “Neighborhood Elementary Buildings” is appropriate for the Brandon Valley School District?
 - Number of Individuals disagreeing: 0
- Can we all agree the most substantial growth is in the southwest quadrant of the Brandon Valley School District?
 - Number of Individuals disagreeing: 0
- Can we all agree the current elementary facility with the greatest capacity need is Fred Assam Elementary?
 - Number of Individuals disagreeing: 0
- Can we all agree, based on growth and facility need, the best location for our next elementary building is the south location (41st & Sparta)?
 - Number of Individuals disagreeing: 0
- Can we all agree that with the enrollment at RBE and the scheduled residential plans within Brandon, building east will be necessary in the near future?
 - Number of Individuals disagreeing: 1
- Can we all agree using (Approximately) 95% (570) Trigger Point at RBE is an appropriate trigger to start the process to build east?
 - Number of Individuals disagreeing: 0
- Can we all agree operating a single section elementary within close proximity to a multi-section elementary is not fiscally responsible?
 - Number of Individuals disagreeing: 0
- Can we all agree the aging infrastructure and educational facilities at VSE create accessibility and efficiency issues?
 - Number of Individuals disagreeing: 0
- Can we all agree having a complete K-4 Teaching Staff, Support Staff, and Administration moving from a single section building into a new multi-section building would be beneficial to students, parents, and the district?
 - Number of Individuals disagreeing: 0
- Can we all agree the current Valley Springs Elementary site has great potential for a future facility need for the Brandon Valley School District?
 - Number of Individuals disagreeing: 1
- Understanding we have the intent of utilizing the land at VSE for a future education facility in Valley Springs, Can we all agree when we build an elementary east, closing Valley Springs Elementary, is fiscally responsible, promotes facility equity amongst all elementary buildings, and is in the best interest of the district?
 - Number of Individuals disagreeing: 1
- Can we all agree the appropriate maximum size for the Intermediate School level is 875?
 - Number of Individuals disagreeing: 0
- Can we all agree that when a second Intermediate School is necessary, locating the new Intermediate School so it is able to serve specific elementary school boundaries, again attempting to establish a neighborhood feel, is the best approach?
 - Number of Individuals disagreeing: 0

- Can we all agree, when necessary, a new Intermediate School would be best placed in the South & West quadrant of the Brandon Valley School District to serve Fred Assam Elementary, South Elementary, and potential west side elementary? (Leaving the current BVIS to serve Brandon Elementary, Robert Bennis Elementary, and east side elementary).
 - Number of Individuals disagreeing: 0
- Can we all agree that 900, our current capacity, is an appropriate maximum size for a middle school?
 - Number of Individuals disagreeing: 0
- Can we all agree that 1,200 is an appropriate maximum size for a middle school?
 - Number of Individuals disagreeing: 16
- Can we all agree we want to maintain one High School as long as possible?
 - Number of Individuals disagreeing: 0
- Can we all agree 1,800 students, as defined by a previous Facility Review Committee; is an appropriate size for a High School?
 - Number of Individuals disagreeing: 1
- Can we all agree that as our student population increases, the need for CTE / Alternative High School slots will also increase?
 - Number of Individuals disagreeing: 0
- Can we all agree that utilizing an innovative program or academy off-site for BVHS would be an effective and appropriate method to reducing capacity pressure and prolonging the existence of one high school?
 - Number of Individuals disagreeing: 0
- Can we all agree 2,100 students is an appropriate maximum size for a High School?
 - Number of Individuals disagreeing: 8
- Can we all agree the district should work to acquire additional land for future facility needs of the district to include, but not be limited to: West Elementary, Southwest Intermediate School, Southwest Middle School, Maintenance Facility, Transportation Facility, and other potential educational facilities?
 - Number of Individuals disagreeing: 0
- Can we all agree that the continued use of enrollment triggers to proactively plan for future growth is our district's best method of proactive growth management moving forward?
 - Number of Individuals disagreeing: 0
- Can we all agree that when constructing a facility, cooperating and collaborating to the extent possible with our communities (Valley Springs, Brandon, Sioux Falls) on facility, park, and playground space is important to school – community partnerships and the overall good of our citizens?
 - Number of Individuals disagreeing: 0
- Can we all agree that when future facility planning becomes necessary for the Brandon Valley School District, utilizing a large group of parents, patrons, and school faculty is the recommended approach?
 - Number of Individuals disagreeing: 0

Utilizing the consensus question activity and drawing upon the group's previous discussions the committee worked to finalize their long-range vision for the Brandon Valley School District as outlined in BV VISION 2040.

The 2018 Facilities Review Committee Members present then unanimously approved the recommendation of 41st Street & Sparta as the location for the next Brandon Valley Elementary School Building and the BV VISION 2040 as the long-range vision for the Brandon Valley School District.

Members were provided an opportunity to speak. Brief discussion was held regarding the naming of new school buildings.

Superintendent Larson asked the Facility Review Committee if there were 4-5 Members willing to review the Draft Final Report prior to Submission. Multiple individuals volunteered. The Facility Review Committee Report will be "Publically Reported" on 11/27/18 at BV Board of Education Meeting

The process ended with a recap of the entire process utilized for the formulation the recommendation and long-range plan.

- Meeting #1 Information
 - Purpose
 - Overview of the Process
 - Review 2013 Facility Review Committee Report & Completed Items
 - Framed the Work - With the End Mind
 - Review Current Facilities (Enrollment, Capacity & Trigger)
 - Review Growth Trends
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 - Consensus Items & Non-binding Recommendations

The final homework assignment(s) for the 2018 Facilities Review Committee were given at the conclusion of the meeting.

- Share and communicate our work with your social groups.
- Join the Bond Campaign Team or suggest someone that would be a great addition to help move our work forward.
- Relax - Thank you for your time, insights, and efforts throughout our Facility Review Committee Process!

The meeting adjourned at 8:25 p.m.

****Note:** A copy of the presentation will be included within the Appendix of the Formal Report to the Board of Education.

Appendix E – Final Report Presentation

2018 FACILITIES REVIEW COMMITTEE *FINAL REPORT PRESENTATION*

Monday, November 26, 2018

2018 Facilities Review Committee

- 2 Board of Education Members
 - *Buildings & Grounds Subcommittee*
- 11 Community Members
 - *Recommended by the Brandon Valley Board of Education*
- 14 Staff Members
 - *All levels represented by Certified & Administrative Staff*

The Committees Charge

■ Purpose

- Review, validate, change the current facilities plan
- Assess facility needs
- Non-binding recommendations for facility projects and needs

■ Specific Objectives

- Recommend a building location for the next elementary building
- Develop a long-range vision for the Brandon Valley School District

Process Overview: Review-Analyze-Prioritize-Plan-Act-Repeat.....

■ Meeting #1 Review Information

- Purpose
- Overview of the Process
- Review 2013 Facility Review Committee Report & Completed Items
- Framed the Work - With the End Mind
- Review Current Facilities (Enrollment, Capacity & Trigger)
- Review Growth Trends

■ Meeting #2 - Review & SWOT Analysis

- Review City Residential Growth Plans (Brandon / Sioux Falls)
- Review BVSD Growth
- Review our two building site locations
- SWOT Analysis on both locations

■ Meeting #3 - Prioritize & Plan

- School Finance Overview
- Proposed Construction Time-line
- Review Analysis of each location
- 20 Year Vision... Discussion & Draft

■ Meeting #4 - Finalize Priorities, Planning, & Recommend Action

- Review & Finalize 20 Year Vision
- Consensus Items & Non-binding Recommendations



Specific Objectives

- Recommend a building location for the next elementary building
- Develop a long-range vision for the Brandon Valley School District

Recommendations

- Construct an elementary building on the school owned property at 41st Street & Sparta Avenue that could be ready for occupancy in the 2021-22 School Year.
- Construct an addition at Brandon Valley High School when the current enrollment hits a 90% utilization trigger taking the capacity at Brandon Valley High School to approximately 1,800.
- Maintain one high school as long as possible and utilize innovative solutions to alleviate capacity pressure at BVHS, such as a new off-site academic academy at school owned land in Valley Springs.

Recommendations

- Construct an elementary building on the school owned property east of Brandon (TRACT 9 BURKMAN ADDITION S1/2 NW1/4 36 102 48 BRANDON TOWNSHIP 102-48) when Robert Bennis Elementary hits an approximate 95% utilization trigger.
- Discontinue the use of Valley Springs Elementary when an elementary building is constructed on the east side of Brandon and begin preparation to utilize the school owned property in Valley Springs for the purpose of an off-site Brandon Valley High School CTE Academy, alternative high school, and/or other innovative secondary educational programming.
- Begin the pre-construction planning process for a second Intermediate School in the southwest quadrant of the district when the current Brandon Valley Intermediate School hits an 85% utilization trigger.

Recommendations

- Begin the pre-construction planning process for a second Middle School in the southwest quadrant of the district when the current Brandon Valley Middle School hits a 90% utilization trigger.
 - *Note: The greatest amount of dissention within the group surrounded the appropriate size for a middle school. The Committee recommends reconvening a Facility Review Committee when the BVMS utilization trigger is hit to further plan for the middle and high school facilities.*
- The Board should continue to seek appropriate sites for future school buildings, which may include, but not be limited to BVIS South, West Elementary, BVMS South, Transportation, and Maintenance facilities. Further, the expansion of existing school sites would also improve future school-land usage potential.

Recommendations

- Continuing the use of enrollment triggers for the purpose of proactive growth management.
- The Board, to the extent possible, should collaborate and cooperate with our communities on facility, playground, and park space when constructing school facilities for the overall good of the district's citizens.

BV VISION 2040

Estimated 7,200 - 7,400 Students
Class Sections of 550 (+/- 50)



- **9-12**
 - Brandon Valley High School (Current Site)
 - Valley Springs Career & Technical Education Academy (Valley Springs)
 - Potential for Additional Off-site Innovative Programming (STEM, Health, Occupations, Talented & Gifted)
 - Alternative High School Setting (Valley Springs)
- **7-8**
 - BVMS North (Current Site)
 - Fed by BVIS North
 - BVMS South (Site Needed)
 - Fed by BVIS South
- **5-6**
 - BVIS North (Current Site)
 - Fed by Brandon Elementary, Robert Bennis Elementary, East Elementary
 - BVIS South (Site Needed)
 - Fed by Fred Assam Elementary, South Elementary, West Elementary
- **K-4**
 - Brandon Elementary
 - East (Valley) Elementary (Site On-hand)
 - Fred Assam Elementary
 - Robert Bennis Elementary
 - Valley Springs Elementary (Closes when East Elementary Opens)
 - South Elementary (41st / Sparta)
 - West Elementary (Site Needed)

2018 Facilities Review Committee Complete Report Available

- On-line
 - *Brandon Valley School District Website – Quick Links*
- Administration Center
 - *Hardcopy Available*

A Special Thank You

- Bryan Read, Brandon City Administrator
- Sioux Falls Planning & Zoning
 - *Jason Bieber & Albert Schmidt*
- Previous Facilities Review Committees
- The 2018 Facilities Review Committee